



PLAYMATES COOPERATIVE NURSERY SCHOOL TUITION AND FEE MASTER PAYMENT CONTRACT

Student Information Section *Required*

Last Name	First Name	MI
Permanent Street Address		
City	State	Zip

Responsible Party Information Section *Required*

Last Name	First Name	MI	Home Phone Number
Permanent Street Address			Mobile Phone Number
City	State	Zip	Email Address
Employer (Name, Address, City, State, Zip)		Employer Telephone Number	Relationship to Student

General Information

Agreement – The Playmates Cooperative Nursery School Tuition and Fee Master Payment Contract (the “Contract”) serves the master promissory note for all tuition and fee payments due Playmates Cooperative Nursery School during the term of enrollment, and is valid until all education expenses, membership fees and any other related charges due are paid in full. You understand that you are required to pay the designated tuition for the number of days enrolled per week in 10 installments, and in no event will tuition be prorated.

Responsible Party – The “Responsible Party” is identified herein as the Individual solely responsible for fulfilling the obligations of this contract. In the case of any default, the Responsible Party will be solely liable for payment of any remaining balance.

Late Fee – Payments are due on the first of each month and are considered late if not received by the 10th of the month. A Late Fee of \$25 will be assessed at that time.

Returned Check Fee – A fee of \$10 will be charged for a check returned for insufficient funds on the first occurrence, and \$20 for each occurrence thereafter.

Tuition Refund Policy – If the student withdraws from any programs (officially or unofficially), the Responsible Party will be liable for tuition and fees according to the guidelines outlined in the Membership Rules and Bylaws.

Change of Status – The Responsible Party will inform Playmates Cooperative Nursery School of any change in name, address, telephone number or email address. A new responsible party may be authorized by submitting a new Playmates Cooperative Nursery School Tuition and Fee Master Payment Contract.

Account Statement – The Responsible Party must make payment of their tuition and fees even if they do not receive a statement. Statement information is sent as a convenience and the responsible party is obligated to make payment even if no notice is received.

Recurring ACH Payment Authorization – The Responsible Party may authorize recurring ACH payment of their tuition and fees using the attached Recurring ACH Payment Authorization Form. Such authorization is voluntary and is not required to attend Playmates Cooperative Nursery School.

Acceptance

STUDENTS WHO HAVE UNPAID BILLS AT PLAYMATES COOPERATIVE NURSERY SCHOOL ARE SUBJECT TO DISMISSAL AND, AS LONG AS SUCH BILLS REMAIN UNPAID, MAY NOT ENROLL IN FURTHER PROGRAMMING, RECEIVE FINANCIAL AID, OR UTILIZE DROP-IN EXTENDED CARE.

The undersigned Responsible Party agrees to pay all amounts that become due to Playmates Cooperative Nursery School pursuant to this Contract. The undersigned represent that they have access to the School's Membership Rules and Bylaws document and will consult such document for complete tuition and fee information.

You promise to pay Playmates Cooperative Nursery School all tuition and fees under the terms of this Contract, plus charges and fees that may become due as provided herein.

You authorize Playmates Cooperative Nursery School and their respective agents and contractors to contact me at the current or any future number that you provide for your cellular phone or other wireless device.

You consent to the jurisdiction of San Francisco Superior Court Small Claims division for any nonpayment dispute. You further consent to receive service of process of any Small Claims Court complaint against you at the following email address: _____

Playmates Cooperative Nursery School retains the right to terminate this Contract and your enrollment, and to accelerate all amounts due, if payments are not kept up to date.

I have read, understand and agree to all of the terms of this Contract. I hereby guarantee payment of all amounts due pursuant to this Contract and waive notice of protest and default.

Name	Signature	Date
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